

# PARKING ADVISORY COMMITTEE MEETING MINUTES

## JANUARY 28, 2014 MEETING

**I. Meeting Called to Order at 6:07 PM by Chair Welles Guilmartin; City Hall Parking Services Office;**

**Present Committee Members:**

Sandra Driska Russo, Peter Harding, Welles Guilmartin, Q. Phipps

**Others Present**

Geen Thazhampallath-Parking Director,

**II. Approval of Meeting Minutes**

**VOTE APPROVED 2-0**, Minute approval for Nov 2013 meeting; WG motion, Harding 2nd. SDR and QP Abstain.

**III. Public Session for Agenda Items**

None

**IV. Chairmen's and Director's Reports –**

- a. **Communications:** Director shared copy of article about WH rate increases
- b. **Summary Reports:** Director shared Quarterly Revenue, Expense, PKFund Balance, Ticket Issuance and Monthly Revenue by tickets reports. Committee discussed PKFund construction. WG shared that committee member Jen Alexander and he were working on new language. Director stated in response of SDR questions as a new member that the current fiscal and ordinance structure is unsustainable. The PKFund will owe the City nearly 65K this fiscal year and potentially over \$150K next year essentially bankrupting it.
- c. **Budget Reports:** Director stated budget process will happen in February.
- d. **Vendor Relations:**
  - i. Director explained that he has a quote from a vendor he'd like to switch to LPR technology and kiosks in the Arcade and Melilli Plaza. PH stated that this would be a big change requiring lots of education and people/staff in the lots to assist and orient people. The city may move from pay at time of departure to pay at time of arrival. Director explained WH is out with an RFP he is following on this topic. He also explained the high regard he has for ITS rep Bill Gerahty that sold the City the current and successful enforcement and billing tools. PH departed at 6:47pm.
- e. **Government or Community Relations:** None

**V. Old Business.** Director reviewed the 3 concept designs for the new garage and reviewed the pedestrian project map to the PAC members.

**VI. New Business:** Discussion and vote on endorsing Residential Parking language postponed due to time and committee member shortage. Calendar adopted for the 2014. PAC meets 3<sup>rd</sup> Tuesday at Parking Office at 6pm.

**VII. Adjournment** 6:54PM; QP motion, SDR 2nd. Unanimous.